

## MINUTES PATIENT PARTICIPATION GROUP MEETING 19.04.2023

Derek Steff	Chairman
Sheila Martin	Financial Officer
Nina Chambers	Admin Officer Practice Manager
Gwen Court	Member
<b>Apologies</b>	Shiela Smith
	Diane Davis
<b>Absent</b>	
Barry Wilkinson	Member
Angela Madin	Member

### MINUTES

The minutes of the last meeting were read. We will keep on file but due to the 2-year gap in PPG meetings we will prepare new minutes and actions from today.

#### 1. PPG and the CCG

There has been no information regarding PPG during the pandemic. The CCG is to become an ICS Intergrated Care System. This should have transferred on 01.04.2022 but there has been no official information on this.

##### **29.06.2022**

The CCG ceases to be after tomorrow and we will move over as part of ICS. NC will update the group on future developments

##### **17.08.2022**

There has been very little change since the ICB has been in place.

**ACTION** To monitor.

##### **19.10.2022**

Derek and Nina reported they have had no contact from the ICB.

**15.02.2023** The ICB have asked Practices about their interest in joining a PCN PPG. The group would prefer to continue in the current format.

**19.04.2023 No news from ICB so to continue in this model until we do.**

**ACTION** To monitor

#### 2. New Build

Nina attended online meetings throughout the Pandemic and at the last meeting in October it was thought there were optimistic plans to progress towards early 2022. However there has not been any information since. Nina contacted the CCG for an update and was told it was in the hands of the solicitors.

##### **29.06.2022**

NC attended a meeting last Thursday where it was confirmed the discussions are almost complete and that information would soon be released to the public. NC to keep the meeting informed.

A Flyer with information on the new build/surgery will be created when the building is complete.

Plans to move staff to Whitwell Health Centre and create another consultation room were discussed.

Sheila M has details of a piece of station glass art that the community would like to donate to the new build. NC to give these details to DCHS.

**19.04.2023**

No further contact with stakeholders.

**ACTION** Nina to inform group of any further information she receives.

### **3. PCN**

The Practice continues to participate in the Bolsover and Hardwick PCN group. Nina attends the meetings and there are new roles of Social Prescribers, Physiotherapist and plans for Virtual Pharmacist and Paramedics within the PCN. These staff will be shared between the Practices in the PCN.

**29.06.2022** The PCN have recruited a Virtual Pharmacist to work with the Practice alongside previous additional staff (physio and Social Prescriber). There has also been a young person Social Prescriber recruited.

**ACTION** Nina to inform group of any further developments

**19.10.2022** NC provided information on the new AARS positions the Practice has access to. These include Social Prescribers, Young persons Social Prescriber, Physio, Visiting Service and Virtual Pharmacist. A Mental Health worker has been recruited and will start soon.

**14.12.2022**

The Mental Health Nurse has started working with the Practices.

**19.04.2023**

The Practice continues to work with other members of the PCN. NC attends all meetings and feeds back to Practice staff.

Another Mental Health Nurse has been employed across the PCN.

### **4. PPG group moving forward.**

It was decided that due to the pandemic break the members of the PPG would stand as they are and elections for posts would be held at the end of the year.

**19.10.2022** The AGM meeting was discussed, and Derek proposed to wait until next year and remain as we are. There were no objections.

**14.12.2022**

The group plan to hold the AGM in February.

**15.02.2023**

AGM : All members were re-elected in current roles. The need to recruit new members was discussed and moving forward NC will contact any interested parties when they indicate this on their registration forms.

**19.04.2023**

No new members recruited.

### **CARERS GROUP**

Derek and Sheila continue to work with local stakeholders to help form carers contact sessions. They have been unable to continue the carers meetings through out the Pandemic but are now looking to hold an event at the Arc in Clowne on 14<sup>th</sup> September 2022. The provisional name for the event is The Bolsover Carers Event. He has been in contact with Hazel Freebourne who is the local network coordinator and Helen Parsons from Bolsover District Council and hopes to provide advice and guidance for carers and people living with dementia.

Derek informed the group of an event Health Chat event to be held in Shirebrook on 09.05.2022.

**29.06.2022** Derek informed the group of an event he has arranged with Bolsover DC. This Carers Event will be held at Creswell Events Centre (formally Social Centre) on Monday 12<sup>th</sup> September at 1.00 – 4.00. Refreshments will be provided and representatives across the care sector will be in attendance. All carers from the area are invited to attend. It is open to everyone in the Bolsover area.

Derek asked NC to advertise the event on the Practice Notice screen.

Derek asked NC to invite Medicine Management to the event.

Refreshments will be served.

**17.08.2022** Derek has posters for the event printed by BCC which he is in the process of handing out to local businesses. There are 24 services attending on the day. NC to add to Facebook page and website. Marian to send SMS message to patients on the Carers register.

Marian discussed the carers meetings for the Practice with Derek. Derek currently does not have plans for a carer meeting so MB to look at our need for this service and plans to restart for the patients of the Practice.

Derek to think about idea of restarting his carers meeting after the event if a need is clear.

**19.10.2022** Derek fed back information about the event. Although it was poorly attended by the public there, we lots of services present and DS feels he made some good connections. He plans to look into an event in Bolsover. Plans to restart the carers group have been put on hold as there was low interest at present.

**14.12.2022** Derek and Sheila to meet with interested parties next week to plan the next meeting.

**15.02.2023** Derek is to stand in the local parish council elections and will continue this work which he hopes to combine with this meetings.

**19.04.2023** GC asked about the meetings and DS informed her of his plans to continue planning the meetings after the local elections in May.

## 5. CQC

NC spoke about the changes to the CQC monitoring system. The Practice has been informed they do not see reason to visit at the moment.

## 6. EXTENDED ACCESS

The Practice is now offering an 8-8 service in conjunction with the PCN. Our Practice delivers appointments Monday Tuesday and Wednesday but there is a service 8-8 5 days per week and all day Saturday.

**19.04.2023** To monitor

## 7. NEW PATIENTS

There has been some interest from new patients completing registration forms to join the PPG. NC gave DS details of those patients.

**14.12.2022** Derek did not get any response from the patients he contacted.

**19.04.2023** CLOSED

## FINANCE

Nina gave Sheila M the latest bank information and statements. The monies presented to the carers group from Duncan McGregor at Bolsover DCC is held in the accounts and will be used as required for future events.

29.06.2022 SM gave NC the latest finical information.

17.08.2022 Bank statement to SM

19.10.2022 Bank paperwork to SM and cheque for refreshments provided for event was signed.

**14.12.2022** No input

**15.02.2023** End of year figures discussed.

**19.04.2023** No input

#### **WINTER PRESSURES**

Nina discussed the plans to increase appointments for patients this Winter. The Practice will receive some funding and plans to extend appointments with this money. Further monies have been removed from the Practice budget and given to hubs to run extra clinics. NC does not think this will be of advantages to the patients of this Practice as they are based in Chesterfield and Derby. NC to contact the ICB in regard to this.

**19.04.2023** The ICB have now closed the hubs and ended Winter Pressures plans. There were hubs provided in Langwith at the beginning of 2023 but they were often cancelled at short notice. NC has feedback to the ICB.

#### **NEW STAFF MEMBER**

NC informed the group that the Practice was to employ another Advanced Nurse Practitioner in July which will allow another 4 days appointments each week.

#### **COVID SPRING BOOSTER**

DS asked about the Covid Booster. NC informed the group the Practice had started the Nursing Home vaccination program and was in discussion to arrange home visits and clinics for over 75 and immunosuppressed groups. It is proving difficult with current workload to arrange but hopefully will be arranged by end of week.

**NEXT MEETING WEDNESDAY 12<sup>th</sup> July 2023 1.00pm Whitwell Health Centre**